

FACT SHEET 2023-2024 Program Year

HEAD START DIRECTOR:

Dr. Mary Lockhart-Findling

ADMINISTRATIVE OFFICE:

United Community Action Partnership Inc. (UCAP)

HEAD START

Administrative Office:

101 Vesta Street South, Cosmos, MN 56228

(1-320) 235-0850 or 1-800-992-1710, Extension 1600

FAX: (1-320) 877-7483

UNITED COMMUNITY ACTION PARTNERSHIP

Cottonwood, Jackson, Kandiyohi, Lincoln, Lyon, McLeod, Meeker, Redwood, & Renville Counties

ENROLLMENT:

552 Children and Families

378 Head Start children; 174 Early Head Start infants/toddlers/pregnant moms.

COST/FEES:

None – Head Start is free of charge.

TRANSPORTATION:

Varies by location.

HEAD START:

Head Start is a federal program that promotes school readiness for children ages birth to five from low-income families. Ten percent of Head Start's enrollment must include children with special needs; ten percent may also be over the income guidelines.

♥ **The Early Head Start Program provides home based and center-based services to** pregnant women, infants, and toddlers. The program runs year-round.

♥ **The Head Start Program serves** families with children that are three to five years old. Services are either 9-month or year-round. Year-round classroom options are in Hutchinson, Willmar, Tracy, and Marshall. United Head Start offers a variety of program options for preschool-age children and their families.

OPTIONS, HOURS, AND LOCATIONS:

♥ **EARLY HEAD START HOME BASED GROUPS:**

The Home-Based option provides year-round services to the child and family in their own home. A staff person visits once a week for 1½ hours. Twice a month children and families attend a socialization.

♥ **EARLY HEAD START TODDLER CENTER-BASED**

The Toddler Classroom options are in Willmar, Marshall, Hutchinson & Tracy. It is a year-round classroom that serves 16-month to 3-year-olds. The classroom is Monday through Thursday, and some Fridays from 8:30am to 3:30pm.

♥ **EARLY HEAD START INFANT CENTER-BASED**

The Infant Classroom options are in Marshall and Willmar. It is year-round center-based care that serves children 6 weeks to 15 months. The schedule is Monday through Thursday, and some Fridays from 8:30 am to 3:30 pm.



Head Start partners with families to develop a plan to reach their goals. Parents can increase their skills through trainings, committees, volunteering, and employment. Head Start staff recognizes that parents are the first and most important teachers of their children. Staff welcome parent engagement in Head Start activities – staff and parents work together to help children progress.

OPTIONS, HOURS, AND LOCATIONS:

♥ TWENTY-FIVE (25) HEAD START CENTER BASED CLASSROOMS

Site/Center	Location	Days	Total Hours/Day	Hours
Cosmos	101 South Vesta Street	Tuesday-Friday	6	8:30am-2:30pm
Creative Kids	Jefferson Learning Center, Rm 103, 1234 Kandiyohi Ave. SW, Willmar	Monday-Friday	3 ½	8:15am-11:45am
Glencoe	16 th Street E, Room 215	Monday-Thursday	6	8:30am-2:30pm
Hutchinson 1 Year-Round Program	900 Lynn Road	Monday-Thursday	6	8:30am-2:30pm
Hutchinson 2	900 Lynn Road	Monday-Thursday	6	8:30am-2:30pm
Jackson	115 South Highway	Monday-Thursday	6	8:30am-2:30pm
Litchfield 1	Wagner Education Building 307 E 6 th Street ~ Room 7	Monday-Friday	6.5	8:00am-2:30pm
Litchfield 2	Wagner Education Building 307 E 6 th Street ~ Room 5	Monday-Thursday	6	8:00am-2:00pm
Marshall 1 Year-Round Program	UCAP Marshall Head Start 1402 S Saratoga, Marshall	Monday-Thursday	3.5 (temporary)	8:00am-11:30am
Marshall 3 Year-Round Program	UCAP Marshall Head Start 1402 S Saratoga, Marshall	Monday-Thursday	6	8:30am-2:30pm
Marshall 4	UCAP Marshall Head Start 1402 S Saratoga, Marshall	Monday-Thursday	7	8:30am-3:30pm
Marshall 5 Year-Round Program	UCAP Marshall Head Start 1402 S Saratoga, Marshall	Monday-Thursday	6	7:30am-1:30pm
Mountain Lake	1005 4 th Ave	Tuesday-Friday	6	8:30am-2:30pm
Olivia	BOLD High School 701 9 th Street	Monday-Thursday	6	8:00am-2:00pm
Prairie Meadows	650 Agnes St, Room 101, Spicer	Monday-Thursday	6	8:30am-2:30pm
Raymond	220 Spicer Ave	Tuesday- Friday	6	8:00am-2:00pm
Redwood Falls	Reede Gray School 201 McPhail Drive	Monday-Thursday	6	8:00am-2:00pm
Tracy Year-Round Program	Tracy Kids World 310 Pine Street	Monday-Thursday	6	8:30am-2:30pm
Willmar 1 Year-Round Program	1311 Hwy 71 NE Willmar	Monday-Thursday	6	8:30am-2:30pm
Willmar 2 Year-Round Program	1311 Hwy 71 NE Willmar	Monday-Thursday	6	8:30am-2:30pm
Willmar 3 Year-Round Program	1311 Hwy 71 NE Willmar	Monday-Thursday	6	8:30am-2:30pm
Willmar 4	1311 Hwy 71 NE ~ Willmar	Monday-Thursday	7	8:30am-3:30pm
Willmar 5	1311 Hwy 71 NE ~ Willmar	Monday-Thursday	6	8:30am-2:30pm
Windom	68 10th Street	Monday-Thursday	6	8:00am-2:00pm

♥ EIGHT (8) EARLY HEAD START CENTER BASED CLASSROOMS

Willmar Infant Year-Round Program	1311 Hwy 71 NE Willmar	Mon.-Thurs.-some Fridays	7	8:30am-3:30 pm
Willmar Toddler 1 Year-Round Program	1311 Hwy 71 NE Willmar	Mon.-Thurs.-some Fridays	7	8:30am-3:30pm

Willmar Toddler 2 Year-Round Program	1311 Hwy 71 NE Willmar	Mon.-Thurs.-some Fridays	7	8:30am-3:30pm
Marshall Infant Year-Round Program	UCAP Marshall Head Start 1402 S Saratoga, Marshall	Mon.-Thurs.-some Fridays	7	8:30am-3:30 pm
Marshall Toddler 1 Year-Round Program	UCAP Marshall Head Start 1402 S Saratoga, Marshall	Mon.-Thurs.-some Fridays	7	8:30am-3:30 pm
Marshall Toddler 2 Year-Round Program	UCAP Marshall Head Start 1402 S Saratoga, Marshall	Mon.-Thurs.-some Fridays	7	8:30am-3:30 pm
Tracy Toddler Year-Round Program	243 Morgan South, Tracy	Mon.-Thurs.-some Fridays	7	8:30am-3:30 pm
Hutchinson Toddler Year-Round Program	900 Lynn Road, Hutchinson	Mon.-Thurs.-some Fridays	7	8:30am-3:30 pm

♥ **ELEVEN (10) EARLY HEAD START HOME BASED GROUPS: (Year-Round Program)**

United Community Action Partnership Early Head Start has 11 Home Visitors serving families in all nine counties.

ELIGIBILITY

FAMILY INCOME GUIDELINES FOR 2024	
SIZE OF FAMILY UNIT:	INCOME:
1	\$15,060
2	\$20,440
3	\$25,820
4	\$31,200
5	\$36,580
6	\$41,960
7	\$47,340
8	\$52,720
<i>Add \$5,380 for each additional family member</i>	

RECRUITMENT / SELECTION / ENROLLMENT / ATTENDANCE:

- ♥ Families are encouraged to complete an application. Applications are completed interview style. When an application and family income is received, the documents will be reviewed and scored using the United Head Start Selection Criteria.
- ♥ Applicants with the highest needs are selected for the program first.
- ♥ When an applicant is enrolled in the program, it is important to attend on a regular basis either in the classroom or home visits

Other Recruitment efforts include news releases, radio/cable television announcements, posters, door-to-door, parent referrals, and networking with other community resources.

Call Enrollment Coordinator, Anne U. at 320-235-0850 ext. 1625 or email headstartinfo@unitedcapmn.org for any questions or application status updates.

